



Ministry of Forests

Schedule B Contract Payment

File: 10005-40/IM24TLE002

Attachment to the Agreement with _____ for **Planting Implementation – Eastern Cariboo – Williams Lake Timber Supply Area.**

1. Fees

- 1.01 Your fees (**exclusive of any applicable taxes described in this Agreement that is a taxable transaction chargeable to the Province**) will be based on the following rates (the “Unit of Measure”) during the Term when you are providing the Services:

Item #	Item or Description of Work			Unit of Measurement	A Estimated Quantity	B Price Per Unit Excluding GST and PST as a taxable transaction charged to the Province	C (C = A x B) Extended Amount (\$\$.¢¢) Excluding GST and PST as a taxable transaction charged to the Province
	License Block	Survey Type	Funding Source				
1a	A88338-2	FP Planting Walkthrough	BCT	Hectare	34.4		
1b		SU Stocking Assessment Survey & FP Pay Plots	BCT	Hectare	34.4		
2a	A94168-2	PL Planting Walkthrough	BCT	Hectare	26.9		
2b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	26.9		
2c	A94168-2	PL Planting Walkthrough	BCT	Hectare	12.7		
2d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	12.7		
2e	A94168-2	PL Planting Walkthrough	BCT	Hectare	1.8		

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2f		RG Regen Survey Plots & Pay Plots	BCT	Hectare	1.8		
3a	A94168-3	FP Planting Walkthrough	BCT	Hectare	4.7		
3b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	4.7		
3c	A94168-3	PL Planting Walkthrough	BCT	Hectare	16.5		
3d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	16.5		
4a	A95130-1	PL Planting Walkthrough	BCT	Hectare	78.8		
4b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	78.8		
5a	A95130-2	PL Planting Walkthrough	BCT	Hectare	46.6		
5b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	46.6		
5c	A95130-2	PL Planting Walkthrough	BCT	Hectare	3.6		
5d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	3.6		
6a	A95130-3	PL Planting Walkthrough	BCT	Hectare	29.7		
6b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	29.7		
6c	A95130-3	FP Planting Walkthrough	BCT	Hectare	1.6		
6d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	1.6		
7a	A95130-4	PL Planting Walkthrough	BCT	Hectare	32.8		
7b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	32.8		
7c	A95130-4	PL Planting Walkthrough	BCT	Hectare	11.0		

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7d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	11.0		
7e	A95130-4	PL Planting Walkthrough	BCT	Hectare	1.5		
7f		SU Stocking Assessment Survey & FP Pay Plots	BCT	Hectare	1.5		
8a	A95268-1	PL Planting Walkthrough	BCT	Hectare	4.8		
8b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	4.8		
9a	A95268-2	PL Planting Walkthrough	BCT	Hectare	11.5		
9b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	11.5		
10a	A95268-3	PL Planting Walkthrough	BCT	Hectare	21.3		
10b		RG Regen Survey Plots & FP Pay Plots	BCT	Hectare	21.3		
10c	A95268-3	PL Planting Walkthrough	BCT	Hectare	9.9		
10d		RG Regen Survey Plots & FP Pay Plots	BCT	Hectare	9.9		
11a	A95268-5	PL Planting Walkthrough	BCT	Hectare	13.5		
11b		RG Regen Survey Plots & FP Pay Plots	BCT	Hectare	13.5		
11c	A95268-5	PL Planting Walkthrough	BCT	Hectare	2.8		
11d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	2.8		
12a	TA0117-1	PL Planting Walkthrough	BCT	Hectare	5.4		
12b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	5.4		
13a	TA0117-10	PL Planting Walkthrough	BCT	Hectare	3.2		
13b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	3.2		
14a	TA0117-11	PL Planting Walkthrough	BCT	Hectare	3.7		

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14b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	3.7		
15a	TA0117-18	PL Planting Walkthrough	BCT	Hectare	7.1		
15b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	7.1		
16a	TA0117-6	PL Planting Walkthrough	BCT	Hectare	12.8		
16b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	12.8		
16c	TA0117-6	PL Planting Walkthrough	BCT	Hectare	2.0		
16d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	2.0		
17a	TA0117-8	PL Planting Walkthrough	BCT	Hectare	22.2		
17b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	22.2		
17c	TA0117-8	PL Planting Walkthrough	BCT	Hectare	5.7		
17d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	5.7		
17e	TA0117-8	PL Planting Walkthrough	BCT	Hectare	6.8		
17f		RG Regen Survey Plots & Pay Plots	BCT	Hectare	6.8		
18a	TA0638-1	PL Planting Walkthrough	BCT	Hectare	45.2		
18b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	45.2		
18c	TA0638-1	PL Planting Walkthrough	BCT	Hectare	20.4		
18d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	20.4		

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19a	TA0638-3	PL Planting Walkthrough	BCT	Hectare	45.2		
19b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	45.2		
20a	TA0639-1	PL Planting Walkthrough	BCT	Hectare	53.3		
20b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	53.3		
20c	TA0639-1	PL Planting Walkthrough	BCT	Hectare	5.8		
20d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	5.8		
21a	TA0639-2	PL Planting Walkthrough	BCT	Hectare	32.9		
21b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	32.9		
22a	TA0963-15	PL Planting Walkthrough	BCT	Hectare	14.0		
22b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	14.0		
23a	TA0963-16	PL Planting Walkthrough	BCT	Hectare	8.7		
23b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	8.7		
23c	TA0963-16	PL Planting Walkthrough	BCT	Hectare	2.6		
23d		RG Regen Survey Plots & Pay Plots	BCT	Hectare	2.6		
24a	A94170-3	PL Planting Walkthrough	BCT	Hectare	22.8		
24b		RG Regen Survey Plots & Pay Plots	BCT	Hectare	22.8		
25a	Overflow only TA0468-1	PL Planting Walkthrough	BCT	Hectare	23.9		

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25b		Pay Plots	BCT	Hectare	23.9		
25c		RG Regen Survey Plots Only required if the block is closed with planted trees	BCT	Hectare	23.9		
26a	Overflow only TA0641-1	PL Planting Walkthrough	BCT	Hectare	56.4		
26b		Pay Plots	BCT	Hectare	56.4		
26c		RG Regen Survey Plots Only required if the block is closed with planted trees	BCT	Hectare	56.4		
27a	Overflow only TA0641-1	PL Planting Walkthrough	BCT	Hectare	1.6		
27b		Pay Plots	BCT	Hectare	1.6		
27c		RG Regen Survey Plots Only required if the block is closed with planted trees	BCT	Hectare	1.6		
Total Contract Price:							

- 1.02 The quantities stated under Clause 1.01 are estimations only. The final quantity measurements may vary from the estimations and contract payment will be based on the actual quantities and the price(s) per Unit of Measure stated above.
- 1.03 Notwithstanding Clause 1.02, the contract is not to exceed the maximum quantity stated in Clause 1.01 without the **prior written** approval of the Ministry Representative.

2. Expenses

- 2.01 We will not pay any expenses to you for the completion of the Services.

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3. Total Payable

- 3.01 In no event will the Total Payable for fees and, where applicable, expenses (exclusive of any applicable taxes described in the Agreement) in accordance with this Schedule exceed in total \$_____.

4. Holdback from Payment

- 4.01 As per the Agreement, the Province will withhold ten percent (10%) of the calculated amount from any payment. The ten percent (10%) holdback will be retained for forty (40) calendar days after completion, or earlier termination, of all Services and interest is not payable on the amount held back by the Province.

The Province is authorized, but not obliged, to apply the holdback funds as follows:

- a) firstly, to any unpaid government agencies or boards;
- b) secondly to the Contractor's workers, direct subcontractors and suppliers, where required to do so by court order; and
- c) thirdly as security for the correction of any breach of a provision of the Agreement.

5. Submission of Statement of Account

- 5.01 In order to obtain payment for any fees and, where applicable, expenses under the Agreement, you must submit to us a written Statement of Account in a form satisfactory to us

- 5.02 The Statement of Account(s) must show the following:

- (a) your legal name, address, the date and the period of time which the invoice applies ("Billing Period"), the contract number, and a statement number for identification;
- (b) the calculation of all fees claimed under this Agreement for the Billing Period, with hours, dates, rates, and name(s) of persons providing the Services, a description of specific services/works completed during the Billing Period, including a declaration that the Services have been completed;
- (c) and where expenses are to be paid under this Agreement, a chronological listing, in reasonable detail and with dates, of all expenses claimed by you under this Agreement for the Billing Period with receipts or copies of receipts, where applicable, attached;
- (d) if you are claiming reimbursement of any GST or other applicable taxes paid or payable by you in relation to those expenses, a description of any credits, rebates, refunds, or remissions you are entitled to from the relevant taxation authorities in relation to those taxes;
- (e) the calculation of any applicable taxes payable by us in relation to the Services provided under this Agreement and for the Billing Period as a separate line item (excluding taxes paid directly by you to a supplier and which were included in the bid price);
- (f) any other billing information reasonably requested by us.

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5.03 Within thirty days of our receipt of your invoice, or the date we authorize payment, whichever is the latter, we must pay you fees and, where applicable, expenses for those Services we determined were satisfactorily received during the Billing Period.

5.04 Invoices are to be submitted to:

(a) **by mail to:**

Accounts Payable
BC Timber Sales
Cariboo-Chilcotin Business Area
200 – 640 Borland Street
Williams Lake, British Columbia
V2G 4T1

or

(b) **electronically** submit invoice as follows:

1. Ensure that it is in electronic format by either scanning as a pdf file or making sure that it is an Excel (preferred) or Word document.
2. Create a new mail with the subject line in the following format:
"COMPANY NAME - CONTRACT NO - INVOICE #"
3. Attach your invoice, invoice distribution form, and any other supporting documentation.
4. E-mail to: **TCC.Invoices@gov.bc.ca** (This is the invoice mailbox for Cariboo-Chilcotin Timber Sales Office).
5. If you need confirmation that your invoice has been received, you will need to set up a "read receipt".